

Board of Fire Commissioners

Fire District #2

Township of South Brunswick

Regular Meeting
Third Monday at 8 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

AGENDA ***March 15, 2010***

1. Notice of Compliance

This meeting is being held in compliance with the Public Law Meeting Notice of the Public Laws of 1975. Notice of this meeting was given by way of annual notice filed with the Township Clerk, The South Brunswick Post, The Home News & Tribune and posted on the bulletin board of the South Brunswick Township Municipal Building, March 2010.

2. Roll Call

3. Address From the Floor

4. Approval of Minutes January 19, 2010, February 16, 2010, Closed Session January 19, 2010, Special Meeting March 3, 2010, Closed Session March 3, 2010

5. Professional Reports

- A. Fire Chief
- B. District Coordinator
- C. Insurance Chairman
- D. Treasurer
- E. Joint Code Enforcement Board Representatives
- F. Legislative Report

6. Order of Business

- A. Resolution 10-07 Appointment of Official Fire Dept. for District # 2
- B. Resolution 10-08 Appointment of First Aid Service
- C. Resolution 10-09 Appointment to Joint Code Enforcement Board
- D. Resolution 10-10 Authorizing Approval and Payment of Claims
- E. Resolution 10-11 Appointment of Attorney
- F. Resolution 10-12 Official Newspaper for Publications
- G. Resolution 10-13 Adoption of Cash Management Plan
- H. Resolution 10-14 Authorizing Regular Meeting Schedule for the 2010-2011
- I. Resolution 10-15 Authorizing an Annual Salary for Fire Commissioners
- J. Resolution 10-16 Designating Surety Bonding for Commissioners
- K. Resolution 10-17 Appointment of Auditor
- L. Resolution 10-19 Sale of Pierce Arrow Tanker/Pumper
- M. Resolution 10-20 Amended Inter local Agreement with Township
- N. Items Timely and Important

7.	<i>Voucher List</i>	
A	Doug Wolfe	\$51.80
B	Supermedia LLC	19.95
C	Kleen-Tec Maintenance, LLC	415.00
D	Midco Waste # 689	149.56
E	Verizon Wireless	212.35
F	PSE&G	4,241.06
G	Valley Distributors	148.97
H	Cascade Subscription Service, Inc.	33.00
I	TASC Fire Apparatus, Inc.	650.00
J	Tactical Public Safety LLC	1,184.00
K	Middlesex County Fire Academy	225.00
L	Absolute Fire Protection Co.	1,310.00
M	Absolute Fire Protection Co.	2,150.00
N	Nat Alexander Company	201.80
O	Charles Spahr	47.20
P	Battery Zone, Inc.	29.95
Q	S. B.W.S.	1,176.95
R	Auto-Plus	92.85
S	Fire and Safety Services, LTD	1,133.50
T	Fire and Safety Services, LTD	1,008.27
U	Postmaster	44.00
V	Melanie Flagg	80.00
W	Melanie Flagg	80.00
X	Image Systems	425.00
Z	OK Enterprises, LLC	500.00
AA	OK Enterprises, LLC	1,500.00
BB	VFIS	1,698.45
CC	Home News Tribune	44.18
DD	Monmouth Junction Vol. Fire Department	100.00
EE	Monmouth Junction Vol. Fire Department	8,050.00
FF	Richard M Braslow, Esq.	70.00
GG	Witmer Public Safety Group, Inc.	155.00
HH	Verizon	313.43
II	Township of South Brunswick	20,000.00
JJ	<i>SOUTH BRUNSWICK FIRE DISTRICT No. 2 -</i>	
8.	<i>Address From Floor</i>	<i>ACCT 7863064833</i>
9.	<i>Adjournment</i>	<i>7902.00</i>

*approved
4-19-2010
Potts*

**REORGANIZATION & REGULAR MEETING
SOUTH BRUNSWICK TOWNSHIP
BOARD OF FIRE COMMISSIONERS – FIRE DISTRICT #2
March 15, 2010**

CALL TO ORDER

The meeting of the Board of Fire Commissioners was called to order by Chairman Spahr at 7:30 p.m. Followed by the flag salute.

NOTICE OF COMPLIANCE

Chairman Spahr read the Public Law Meeting Notice of the Public Laws of 1975.

ROLL CALL

Present: Mr. Bellizio*
Mr. Potts
Mr. Smith
Mr. Young
Mr. Spahr

Absent:

*Time of Arrival: 7:41 p.m.

NOMINATIONS FOR OFFICE

The nominations for office were opened by Mr. Spahr:
Mr. Potts nominated Mr. Spahr for Chairman, seconded by Mr. Smith. Mr. Smith closed the nominations for Chairman, seconded by Mr. Young.

Mr. Young nominated Mr. Smith for Vice Chairman, seconded by Mr. Potts. Mr. Spahr closed the nominations for Vice Chairman, seconded by Mr. Young.

Mr. Smith nominated Mr. Potts for Secretary, seconded by Mr. Young. Mr. Spahr closed the nominations for Secretary, seconded by Mr. Young.

Mr. Potts nominated Mr. Young for Treasurer, seconded by Mr. Spahr. Mr. Smith closed the nominations for Treasurer, seconded by Mr. Spahr.

A motion was made by Mr. Potts for the Secretary to cast the ballot for those nominated.
Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

ADDRESS FROM THE FLOOR

No persons present came forward.

APPROVAL OF MINUTES:

Commissioner Young made a motion to accept the Regular Meeting Minutes for January 19, 2010, seconded by Commissioner Smith. No discussion.

Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Young made a motion to accept the Executive Session Meeting Minutes for January 19, 2010, seconded by Commissioner Smith. No discussion.

Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Smith made a motion to accept the Regular Meeting Minutes for February 16, 2010, seconded by Commissioner Young. Discussion involved Commissioner Smith stating that no times of adjournment were annotated in the minutes. After some discussion the time issue was resolved and minutes were to be updated.

Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Abstain, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Young made a motion to accept the Executive Session Meeting Minutes for February 16, 2010, seconded by Commissioner Smith. No Discussion.

Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Abstain, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Smith made a motion to table the Special Meeting Minutes for March 3, 2010 until the next Regular Meeting which is to be held on April 19, 2010, seconded by Commissioner Young.

No discussion.

Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Young made a motion to table the Executive Meeting Minutes for March 3, 2010, until the next Regular Meeting which is to be held on April 19, 2010, seconded by Commissioner Smith. No discussion.

Roll Call:

Mr. Bellizio-Not Present, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

PROFESSIONAL REPORTS:**Chief's Report: (See Attached)**

Chief Brian Spahr gave his February 2009 months end report. The Chief stated he did finish and has submitted to the Board the department's year end report for 2009 and apologized for getting it in late and will be available to answer any questions if they were to arise. The new Engine 206 has been delivered and will be going out for lettering and there are a few issues to be addressed, training wise, prior to placing the truck in

service. In addition, the mounting of equipment will be done at Fire & Safety. Chief Spahr reported on the past storm that occurred over the weekend and all three districts were responding to the calls quite frequently. He thanks all those in attendance as well as Mr. Wolfe and the Office of Emergency Management. He also reported on the cell phone plans, which have been updated as reported on last month and all the cell phones have been taken out of each piece of apparatus. The only aspect not completed is to activate the wireless card, which will be done when the truck is ready to be placed in service. Last month, the department's Captain, Rob Bello resigned from his officer's position, due to moving out of the area, whereas the vacancy within the line was filled by Cliff Seyfarth Jr. who will take the position of Lieutenant. In addition, as of March 1, 2010 Rob Bello and Donald Lidy Jr. have resigned from the company due to moving out of the area. The Chief also stated that he advised all active firefighters to begin their yearly physicals with the department physician and targets to have that completed by May 1, 2010. Lastly, the Chief added that he and Asst. Chief Scott Smith have reviewed the equipment purchased and it is their opinion that the department have Fire & Safety mount some of the equipment, which involves fastening equipment to the truck itself. This is to cost \$525.00 and will ask for this under Timely and Important. Furthermore, the Chief believes that the allotment given to Mr. Wolfe should be sufficient for any purchases that may become necessary once the mounting of tools begins that the department plans on doing themselves. Commissioner Potts, asked about Rob Bello and his place of living and advised the Chief that he is a vested member of LOSAP and is entitled to the money in his account. The Chief advised that he will reach out to Mr. Bello to advise him of that issue.

District Coordinator Report: (See Attached)

Mr. Wolfe gave his monthly report for March 15, 2010. The report included paint work done to the Ford Expedition Chief Vehicle, along with an electrical malfunction that forced the department to return the vehicle to Malouf for the issue to be corrected as well. Mr. Wolfe also reported on the storm and said the department, just like the town had fallen victim to it and the roof began to leak where it has before. A company will be coming out to inspect the roof and give suggestions to remediate the issues. Please see the attached Coordinators Report.

Insurance Chairman:

Mr. Wolfe stated that all members who do not meet the requirements who have to pay, have paid. A Group Life installment was also made this month. In addition, VFIS is interested in coming to a department meeting to make a presentation and he will work with them to schedule something in the near future.

Election Results:

Commissioner Potts reported that the elections for the Fire District were held and 52 people voted. Mr. Young received 50 votes and Commissioner Potts received 49 votes. As for the budget, there were 37 votes in favor of the budget and 15 votes against the budget.

Treasurer:

Commissioner Young reported the receipts since the last meeting were from South Brunswick Township for \$5,379.00 for the SFSP Grant, one from VFIS for \$667.27 for an insurance check, less of \$250.00 deductible for the damage done to the radio antenna, and the last Group Life reimbursement for \$324.16. Commissioner Young stated that he has filed the 990-T to recover the 2009 withheld interest on checking account in the amount of \$99.19. There was also a reclassification of a few prior vouchers, which include one for VFIS and for one Absolute Fire Protection. Commissioner Young then gave three financial reports, all of which are attached. They include the Status of Revenues and Expenditures vs. Budget – Year 2009, the Fixed Asset Account Group Schedule, and the Status of Revenues and Expenditures vs. Budget – Year 2010. In addition, Commissioner Young is hoping to have all the books to the auditor by month end. Furthermore, Commissioner Young will be working to convert all current files to QuickBooks and will be looking further into what is to be done about purchase orders.

Joint Code Enforcement Board Representatives:

Commissioner Smith reported that the next quarterly meeting will be held on April 21, 2010, which will be both a reorganization and general meeting. There was a motion made and second at the last Joint Board meeting to form a committee to review the total takeover of the Fire Safety Bureau. This was put off until after the reorganization meeting to ensure they knew who would be represented on the Board. Commissioner Smith reported that there was some discussion amongst this district on how they want to peruse the total operation of the bureau, but will report and know more after the reorganization meeting. Commissioner Young expressed his concern detailing that regardless of what the Joint Board does, he recommends that this Board compile their own information, which will be timelier due to the Joint Board's meeting schedule and other Board's participation. Commissioner Potts stated that he is in agreement with Commissioner Young and is totally opposed to the Joint Board determining how the Fire Safety Bureau operates, due to District 2 making up approximately 58% and being controlled by two districts who combined make up approximately 42% and all having different interests. Commissioner Young then stated that before you know it, the budget season will be upon us and wishes the Board to keep that in mind, regarding any possible takeover of the Fire Prevention Bureau from the Township.

Legislative Report:

Commissioner Potts gave his monthly legislative report. Commissioner Potts received a call from a commissioner in Freehold Township who wanted a change made to the method in how municipalities pay the fire districts. How it is read now, the districts get paid April, June, October and December, with 21.5% in April, 22.5% in June, 25% in October and the remainder in December. This commissioner wanted it paid quarterly each year at the rate of 25% each time. Commissioner Potts explained to him the law and how it lays out the right for the township committee and board of fire commissioners to negotiate how they would agree to pay. If they agree, the law allows them to make the rates as they so decide and sign into the agreement against how the law is actually written. The other issue in the law is that if the municipality does not collect taxes for fire service they do not have to pay the fire service. The commissioner stated that they already did negotiate and are getting paid the 25% quarterly.

There was a hearing on how to change the budget to allow boards to submit grants and place them in the budget that have a time frame. Commissioner Potts did testify at this hearing and stated that they had a substitute bill that the DCA wanted to put in with 10-12 changes regarding the budget and meeting notifications. A copy of the bill was given to Commissioner Young for review on how it may effect this board and nothing was found.

Commissioner Potts stated that he received an e-mail from the Division of Fire Safety that another bill is in the workings that would stop the telephone companies from turning off alarm systems for non-payment without proper notification to whoever receives that call for alarm notification, whether it be a fire department, police department or central alarm station. In the past the telephone companies have just turned off service, without police or fire departments being notified of there being no actual working alarm system, even if the building is occupied. This includes both fire and burglar alarms. It is wished that the telephone companies should have to go through the proper channels and make proper notification prior to cutting service.

ORDER OF BUSINESS

Commissioner Young made a motion to accept Resolutions 10-07 through 10-12 and 10-14 through 10-20, seconded by Commissioner Bellizio. No discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Commissioner Young made a motion to accept Resolution 10-13, seconded by Commissioner Potts. Discussion was opened and Commissioner Young wanted to correct the name at the bottom which reads Commerce Bank, be switched to TD Bank. A motion was made by Commissioner Smith, to accept the corrected Resolution 10-13, seconded by Commissioner Bellizio. No further discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

TIMELY AND IMPORTANT

Chairman Spahr stated that there was one request made by the Chief for the approval to spend \$525.00 for Fire & Safety to mount the equipment on the new Engine 206. Commissioner Smith made a motion to accept the request for the Chief to spend up to \$650.00, seconded by Commissioner Potts. Discussion was opened and Commissioner Young made a point of clarification that this money is to be used from truck fund if appropriated.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

Chairman Spahr reported on the sale of Engine/Tanker 206 and stated that the check for the apparatus has not been received, but has called the auction company and they have up to ten working days after the close of the auction to write the check. It is the understanding of Chairman Spahr that the check was written and is reported to be in the mail.

Commissioner Smith reported on the amendment made to the Inter Local Agreement with the Township and after completing a final draft, Commissioner Smith and Commissioner Potts met with Township Administrator Matt Watkins and reviewed the memorandum of agreement and all are in agreement to enter into the Inter Local Agreement as amended. The township plans to sign the agreement on March 23, 2010 at their meeting.

VOUCHER LIST

Commissioner Young reported that there was one addition to the Voucher List, the addition of Item JJ - South Brunswick Fire District #2 Capital Account for \$7902.00 for a reclassification of a prior voucher to make the capital account whole. Commissioner Bellizio made a motion to accept the Voucher List as amended, seconded by Commissioner Smith.

No discussion.

Roll Call:

Mr. Bellizio-Yes, Mr. Potts-Yes, Mr. Smith-Yes, Mr. Young-Yes, Mr. Spahr-Yes

ADDRESS FROM THE FLOOR

Chief Brian Spahr requested to add that about a week and a half ago he exchanged some e-mails with Fire Marshal Laird concerning an incident which took place on Progress Road where he was either on scene or made aware of a potential Hazardous Materials Incident and began to investigate whereas he thought no response from the fire department was necessary, however requested the First Aid Squad and Middlesex County Hazardous Materials Response Team. The Chief simply asked for an explanation as to why the fire department was not notified or requested to respond whereas the response back was less than professional. Chief Spahr stated that if the Bureau were to come upon another similar incident that they at least notify and keep in communication with details surrounding the incident. No response was heard back from the Fire Marshal so it is the

Chiefs understanding that it will be handled, but doesn't know for a fact. The Chief stated that when he sees Fire Marshal Laird he will ensure that this is understood. It is past practice with the Police Department and thought to be with the Bureau as well, that there is to be communication between agencies regarding incidents that occur within the district.

ADJOURNMENT

Mr. Young made a motion to adjourn, seconded by Mr. Bellizio. Meeting adjourned 8:31 p.m.

Respectfully Submitted,

Alexander S. Broder, Secretary
BOFC – Dist. #2

Monmouth Junction Volunteer Fire Department
Monthly Activity Report
February 2010

FIRE RUNS

14	System Malfunctions
8	False Calls
3	Structure Fires
0	Vehicle Fires
-	Refuse Fires
2	Spill / Leak No Ignition
0	Arcing / Shorted Electrical Equipment
1	Fires
0	Assist Police / EMS
1	Trees, Brush, Grass Fires
2	Extrications
2	Hazardous Condition
4	Smoke Scare
0	Rescue Call
2	Smoke / Odor Removal
0	Service Call
0	Stand-By / Cover Assignment
5	Other

44 Total Runs for 350.30 Man-Hours

DEPARTMENT ACTIVITIES

1	Regular Department Monthly Meeting
2	Work Night
2	Training Sessions/Drills
0	Office of Emergency Management Mtg
1	Board of Fire Commissioner's Monthly mtg
1	Line Officer's Meeting
1	Joint Uniform Fire Code Enforcement Board
0	Committee Function
1	Chief's meeting
1	Truck Committee Meeting

480.25 Man-Hours

Total Man-Hours for February 2010:830.55

Referrals To Fire Safety – 8

On Scene Called - 5

Coordinators Report

March 15, 2010

- The Expedition Chief's Car developed a problem with some of the paint on the hood and tailgate. The car was taken to Malouf, they agreed to repair the problem areas under the warranty on the vehicle at no charge. After the paint repair there was a problem with the lights on the rear of the car. It was a wire harness that shorted and had to be replaced. It was repaired under the extended warranty. Deductible of \$100.00 was the only cost.
- The storm over the weekend with the heavy rain and high winds again showed that the lower roof on Station 20 is in need of repair. I am looking for the company that is coming out for the inspection and warranty work to be here in the next couple of months. At that time we should find out how much work the roof needs.

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 10-07

Appointment of Official Fire Company

WHEREAS, there exists a need for fire protection for the residents of Fire District No.2; and,

WHEREAS, funds are available or will become available for this purpose; and,

WHEREAS, the Local Public Contract Law allows that a Board of Fire Commissioners may enter into a contract without competitive bids.

NOW THEREFORE be it RESOLVED on this 15th day of March 2010 by the Board of Fire Commissioners Fire District No. 2 in the Township of South Brunswick, as follows.

(1) That the Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction Volunteer Fire Department.

(2) That the expenditures for the above services be charged to the account herein prepared for payment of funds to the Monmouth Junction Volunteer Fire Department as the primary fire protection of Fire District #2.

(3) Notice that an award of contract authorized shall be published in the South Brunswick Post newspaper as required by law within 10 days of its passage.


Roger Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 10-08

Authorizing appointment of official First Aid Squad

WHEREAS, there exists a need for first aid services for the members of the Monmouth Junction Fire Department while engaged in fire fighting service to the residents of Fire District No. 2 South Brunswick Township, Middlesex County; and,

WHEREAS, funds are available or will be available for the purpose of obtaining such service; and,

WHEREAS, the Local Public Contract Law N.J.S.A. 40A11-1 et seq , require that a resolution authorizing the award of contracts for professional services without competitive bidding must be publicly advertised; and,

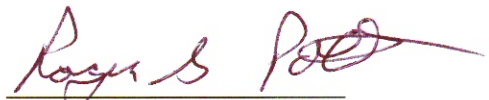
NOW THEREFORE be it RESOLVED on this 15th day of March, 2010 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows.

(1) The Monmouth Junction First Aid Squad is hereby appointed as the attending first aid squad for the Board to serve for a term of one year or until the organization meeting of the Board of Fire Commissioners following the annual election.

(2) The Commissioners of Fire District #2 are hereby authorized to enter into a contract with the Monmouth Junction First Aid Squad.

(3) This appointment is made without competitive bidding as a service under the provisions of the Local Public Contracts Law because the service to be rendered or performed are by persons authorized by law to practice a recognized service and whose practices are regulated by law and such services are of a qualitative nature as will not reasonably permit the drawing of specifications or the receipt of competitive bids.

(4) Notice of award of contract authorized hereby shall be published in the South Brunswick Post within 10 days of passage.



Roger S Potts / Clerk

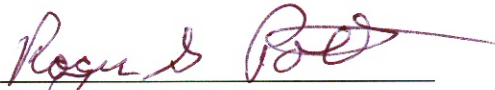
THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
Resolution 10-09

Appointments to the Joint Uniform Code Enforcement Board

Be it resolved on this 15th day of March, 2010 by the Board of Fire Commissioners Fire District # 2, Township of South Brunswick, County of Middlesex, as follows.

(1) That Kevin Bellizio and Charles M. Smith are hereby appointed to serve on the Joint Code Enforcement Board for the period commencing on March 16, 2010 and ending on March 17, 2011. Charles Spahr shall serve as an alternate for either of the appointed delegates.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners, at a meeting held on March 15, 2010.



Roger S Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK
RESOLUTION # 10-10
Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the governing body chairman, the chief financial officer and countersigned by such other officer or officials as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the commissioners, at their reorganization meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

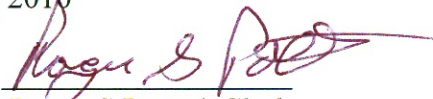
WHEREAS, Subchapter 4, Section 5:31-4.1 (f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner and time in which salaries, wages or other compensation for services shall be paid.

NOW THEREFORE, be it RESOLVED on this 15th day of March, 2010 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The checks as issued by the Commissioners for payment of claims shall be signed by the Chairman, Treasurer and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board and as set forth herein.

(2) The manner in which and the time in which compensation for services rendered by the employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The commissioner's salaries shall be paid as determined by the Commissioners.

I hereby certify that the foregoing is a copy of a resolution adopted by the Board of Fire Commissioners at a meeting held on March 15, 2010


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 10-11

Authorizing Appointment of Attorney
for the 2010-2011 Year

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the year of 2010-2011; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40:A:11-1 et seq, provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service ; and,

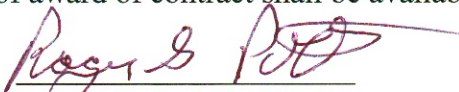
WHEREAS, the subject resolution providing for the awarding of a contract relative to professional services and the notice of the award of contract shall be available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A11-5(1)(a)(i), provides that a notice of the award of said contract shall be published in a newspaper, said advertisement stating the nature , duration and amount of the contract.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) Richard M. Braslow, Esq., is hereby appointed to provide legal services to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.

(2) This resolution and the notice of award of contract shall be available for public inspection.


Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK COUNTY
OF MIDDLESEX

Resolution 10-12

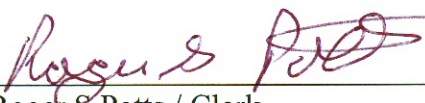
Designation of Official Newspapers for
Publications for the 2010-2011 Year

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2010-2011 year

NOW THEREFORE be it RESOLVED on this 15th day of March, 2010 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The official newspapers in which the Commissioners will publish all required notices or other items during the 2010-2011 year pursuant to New Jersey statutes shall be the SOUTH BRUNSWICK POST and or the HOME NEWS/ TRIBUNE unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 10-13

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and a fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5;31-3 (a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW THEREFORE be it RESOLVED on this 15th day of March, 2010 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund and/or P.N.C. Bank and/or T.DBank.



Roger S Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 10-14
Authorizing Regular Meeting Schedule
2009-2010 Year

WHEREAS, Public Law 1975, Chapter 231, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of inspection, a schedule of the regular meetings of such public body to be held during the year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice of revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE be it RESOLVED on this 15th day of March, 2010 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows;

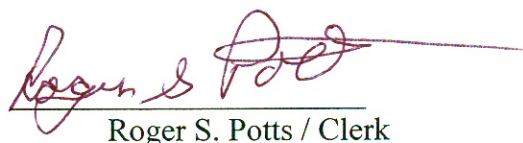
(1) All regular meeting of the Commissioners shall take place at 7:30 P.M. on the following dates at the Monmouth Junction Fire Station , 573 Ridge Road, Monmouth Junction

Monday	April	19, 2010
Monday	May	17, 2010
Monday	June	21, 2010
Monday	July	19, 2010
Monday	Aug	16, 2010
Monday	Sept	20, 2010
Monday	Oct	18, 2010
Monday	Nov	15, 2010
Monday	Dec	20, 2010
Tuesday	Jan	18, 2011
Tuesday	Feb	16, 2011
Monday	March	21, 2011

(2) all executive workshop meetings of the Commissioners will take place in the meeting room of the Commissioners at the aforesaid location at 7:00 P.M. prior to the regular meetings which are scheduled above.

(3) A summary of this resolution shall, be mailed to the South Brunswick Post and the Home News / Tribune

(4) A certified copy of this resolution shall be posted on the official bulletin board of the Township of South Brunswick, and shall be posted on the official bulletin board of the Commissioners, and shall also be kept on file by the Municipal Clerk for the purpose of public inspection



Roger S. Potts / Clerk

THE COMMISSIONERS OF FIRE DISTRICT #.2
IN THE TOWNSHIP OF SOUTN BRUNSWICK

RESOLUTION # 10-15

A RESOLUTION AUTHORIZING AN ANNUAL SALARY FOR
THE MEMBERS OF THE BOARD OF FIRE COMMISSIONERS

WHEREAS, the position of Fire Commissioner has been created by the formation of Fire Districts by the Township Committee of the Township of South Brunswick; and

WHEREAS, New Jersey State statutes allow for the compensation for the position of an elected Fire Commissioner; and

WHEREAS, the appropriate funding has been set forth in the year 2010 Fire District budget; and

WHEREAS, the commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, are desirous of setting the annual stipend of members of the Board of Fire Commissioners,

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick as follows;

- (1) That the persons holding the below listed offices be compensated at the rates so prescribed as follows.

CHAIRMAN \$2,375.00 + \$400.00 = \$2,775.00

TREASURER \$2,375.00 + \$3,500.00 = \$5,875.00

SECRETARY \$2,375.00 + \$850.00 = \$3,225.00

COMMISSIONER \$2,375.00 X 2 = \$4,750.00

- (2) This rate of compensation shall be deemed approved upon adoption of this resolution.
- (3) This rate of compensation is contingent upon the appropriate funds being available relative to the 2010 budget.

I hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Fire Commissioners, at a meeting held on March 15, 2010


Roger S. Potts/Secretary

THE COMMISSIONERS OF FIRE DISTRICT NO.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

Resolution 10-16

Designating Surety Bonding For Commissioners.

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, subchapter 6, section 5;31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and,

WHEREAS, the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the Treasurer and all other Commissioners of said district as the Treasurer is responsible for the handling of funds for the district

NOW THEREFORE be it RESOLVED on this 15th day of March 2010 by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows

(1) That each member of the Board of Fire Commissioners shall be bonded in an amount of approximately \$1,000,000.00 dollars for the period from March 16th 2010 thru March 17, 2011


Roger S. Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF SOUTH BRUNSWICK

RESOLUTION 10-17

Authorizing Appointment of Auditor
2010-2011 Year

WHEREAS, there exists a continuing need for certain auditing services to be provided to the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by the Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2010-2011 year; and

Whereas, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., provides that a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and

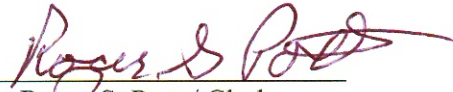
WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of contract shall be made available for public inspection; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11 -5(1)(a)(i), provides that a notice of award of said contract be published in a newspaper, said advertisement stating the nature, duration and of the amount of the contract.

NOW THEREFORE, be it RESOLVED on this 15th day of March 2010 by the Commissioners of Fire District No. 2 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The firm of John J Maley is hereby appointed to provide auditing services to the Commissioners for the assistance in preparation of the year 2011 budget and for the establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and the State of New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.

(2) This resolution and the notice of award of contract shall be available for public inspection.


Roger S. Potts/ Clerk

THE COMMISSIONERS OF FIRE DISTRICT No.2
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

Resolution # 10-19

The memorializing of the Motion made regarding the sale of Pierce Tanker/Pumper

WHEREAS, the Fire District is the owner of a 1983 Pierce Tanker/Pumper with equipment described on Schedule A attached to Resolution 10-02; and

WHEREAS, said vehicle and equipment are of substantial value; and

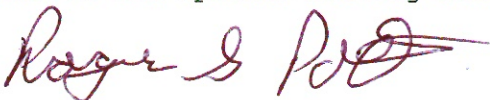
WHEREAS, the Commissioners desire to dispose of same in accordance with New Jersey statute and;

WHEREAS, the sale of the aforementioned equipment at an online auction did bring a bid in accordance with motion made at Special Meeting held March 3, 2010.

NOW THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex as follows;

(1) The 1983 Pierce Tanker/Pumper is to be sold to the highest bidder at \$20,400.00 at the closed Online Action.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION memorializing the Boards action taken at the Special Meeting held March 3, 2010



Roger S. Potts Secretary

Board of Fire Commissioners
Fire District #2
Township of South Brunswick

Regular Meeting
Third Monday at 8 P.M.
Monmouth Junction Fire House

P.O. Box 114
Monmouth Junction, N.J. 08852

THE COMMISSIONERS OF FIRE DISTRICT NO.2 IN THE TOWNSHIP OF SOUTH
BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION 10-20

Authorizing Approval of an Amended Inter Local Agreement With South Brunswick
Township

WHEREAS, the Fire District has negotiated the terms and conditions of an amended Inter Local Agreement with the Township relative to Deputy Fire Marshal services; and

WHEREAS, the Fire District is satisfied with the terms and conditions of the amended agreement and believes same to be in the best interest of the taxpayers and residents of the Fire District

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex, as follows:

- (1) The term of the amended agreement shall be from April 1, 2010 through December 31, 2011.
- (2) The Fire District hereby approves the amended Inter Local agreement with the Township and the appropriate Commissioners are hereby authorized to execute same.
- (3) A copy of this resolution shall be forwarded to the Township upon adoption.

I Roger S. Potts, Clerk of the Commissioners of Fire District No.2 in the Township of South Brunswick, County of Middlesex certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 15, 2010.



Roger S. Potts/ Clerk